



## MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING

Held at

Weaverham Community Centre, Russet Road, Weaverham, CW8 3HY

on

Monday 14<sup>th</sup> April 2025 at 7.15pm

Clerk Adrian Morgan

Email: [clerk@weaverhampc.co.uk](mailto:clerk@weaverhampc.co.uk)

Tel: 01606 854451

Present: Cllrs John Freeman (JF) Chair, Peter Wilkinson (PW)

### **This meeting was recorded.**

F52. **Public Open Forum** No members of the public were present.

F53. **No apologies** were received.

F54. No new declarations of interest were received.

F55. Minutes of meeting held on 17<sup>th</sup> March 2025 were approved.

#### F56 **Accounts:**

F56.1 The accounts for March 2025 were recommend for **approval**.

F56.2 The Statement of Account for fiscal year ending 31<sup>st</sup> March 2025 was recommended for **approval**.

F56.3 The year end closing budget for 2024/25 financial year was recommended for **approval**. The variances were **noted**.

F56.4 The **variances** between fiscal year 2023/24 and 2024/25 were **noted**.

F56.5 The AGAR 2024 /25 fiscal year was recommend for **approval**.

F56.6 The S137 payments for year ending 31<sup>st</sup> March 2025 were recommended for **approval**.

F56.7 There were no S106 payments received for year ending 31<sup>st</sup> March 2025 **noted**

F56.8 The Earmarked Reserves and General Fund balances for year ending 31<sup>st</sup> March 2025 was recommended for **approval**.

F57 The Council Risk Assessment was recommended for **approval**.

F58. The annual subscription of the Mid Cheshire Foot Path Society subscription £8 was recommended for **approval**.

F59. The membership subscription for ChALC of £1,592.00 was recommended for **approval**.

F60 The membership of SLCC Society of Local Council Clerks subscription £180.00 was recommended for **approval**.

F59 **Clerks' Update.** The Clerk updated the Committee on the following matters.

F59.1 **Reimbursable Expenses**, Council Minute 171.3 24th March 2025 asked the Clerk to clarify the correct way of recording expense. The auditor has advised that transactions for the reimbursement of expenses for the Clerk & Councillors are to be treated as a

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9/6/25

reimbursable expense. Therefore, the report must state the name of the person who has received payment and not the name of the supplier. This has no effect on the claiming of VAT **noted**.

F59.2 The accounts in scribe can be closed and a new financial year period created **noted**.

F59.3 To **note** Clerk is on holiday 2<sup>nd</sup> May to 12<sup>th</sup> May 2025.

F59.4 A sign has been ordered for the Youth Club Car park costing £70 +VAT **noted**

F60. To **confirm** the date of the next meeting, 12<sup>th</sup> May 2025.

**Meeting closed at 7.52pm**

Signed as a true record.

Name ..... PETER WILKINSON .....

Signature ..... Peter Wilkin .....

Date ..... 9<sup>th</sup> June 2025 .....