

**Weaverham Parish Council**  
**Ordinary Parish Council Meeting**

**Minutes of the meeting held at Weaverham Community Centre on Monday 17<sup>th</sup> September 2018 at 7pm**

**PRESENT:** Cllrs J Freeman (Chair), P Wilkinson (Vice-Chair), E Bland, G Edwards, M Budden, J Taylor, J Oates, B Reynolds and I Lassetter.

**IN ATTENDANCE:** CWaC Cllr P Williams, 6 residents

84.	<b>Public Forum (A maximum of 10 minutes is allowed for this item)</b> A request was made, by a representative of the allotment holders, as to whether they could have a tap fitted near the allotments, at their expense. The request was supported by Weaverham Trust and it was agreed that contact would be made with United Utilities to investigate this further.
85.	<b>Apologies for absence</b> – Cllr R Moss (Approved), Cllr J Bland (Approved), Cllr C Fifield
86.	<b>Declarations of New Interests</b> – None.
87.	Minutes of meeting held on 16 <sup>th</sup> July 2018 were <b>approved</b> subject to the following amendments: 87.1 Under Public Forum, Walton Avenue be changed to Walnut Avenue and Cllr P Williams name be added to apologies for absence.  Cllr Taylor left the meeting
88.	<b>Environment Committee</b> 88.1 The minutes of the meeting held on 5 <sup>th</sup> September, 2018 were <b>received</b> . 88.2 MCGM's goodwill gesture quote of £0 for the building and lighting of the bonfire, was <b>approved</b> . 88.3 MCGM's quote of £100 excl. VAT, for collecting, transporting and storing the wood for the Weaverham Bonfire 2018, was <b>approved</b> . 88.4 It was <b>agreed</b> that the Clerk would circulate an email to ask people's availability to 'walk the field' before the event. 88.5 The Noblett quote for 2 x 25ft Spruce tree @ £400 per tree and shared delivery and installation costs at a discounted rate of £175 excl. VAT per tree, was <b>approved</b> . 88.6 The quote from Weaver Vale Housing re the costs for putting lights on the tree near the Hanging Gate at a cost of £95 excl. VAT, was <b>approved</b> . 88.7 It was <b>agreed</b> that an email be sent to all Weaverham Schools asking them if they want to sing at the Christmas Switch-On event. 88.8 £150 for the Christmas Switch-On event, was <b>approved</b> . 88.9 It was <b>noted</b> that Councillor Lassetter had resigned from the Environment Committee. 88.10 It was <b>agreed</b> that all Ward Walk issues listed on FD list be reported to CWaC in the next 3-4 weeks. It was <b>noted</b> that Gorstage Ward still had to provide a list of issues.
89.	<b>Environment Issues not discussed at the Environment Committee</b> 89.1 It was <b>agreed</b> that WPC and Weaverham Trust arrange a meeting to <b>discuss</b> future plans regarding the Planters on Northwich Road. WPC also <b>thanked</b> Weaverham Trust representatives for their work on the planters. 89.2 It was <b>agreed</b> that WPC would not provide a contribution of £4,500 for further works re the Speed Limit Assessment and recommendations.  Cllr Taylor re-joined the meeting
90.	<b>Finance Committee</b> 90.1 The minutes of the meeting held on 10 <sup>th</sup> September 2018, were <b>received</b> . 90.2 June 2018 Financial Accounts, were <b>approved</b> . 90.3 July 2018 Financial Accounts, were <b>approved</b> . 90.4 August 2018 Financial Accounts, were <b>approved</b> .

90.5	The office refurbishment costs of £349.49, were <b>approved</b> .
91.	<b>Grants Committee</b>
91.1	The minutes of the meeting held on 30 <sup>th</sup> August 2018, were <b>received</b> .
91.2	It was <b>agreed</b> that further exploratory work, re investing in additional play equipment on Russet Road play area, be continued.
91.3	It was <b>agreed</b> to recommend, at the next budget meeting, that a contribution of £5,000 be included in the 2019/2020 budget, to assist with grant applications.
92.	<b>Planning Committee</b>
92.1	The minutes of the meeting held on 13 <sup>th</sup> July 2018, were <b>accepted</b> .
92.2	The minutes of the meeting held on 9 <sup>th</sup> August 2018, were <b>accepted</b> .
93.	<b>Youth Committee</b>
93.1	The minutes of the meeting held on 25 <sup>th</sup> July 2018, were <b>received</b> .
94.	It was <b>agreed</b> that any advertising banners displayed on Parish Council property, without authorisation, would be taken down and disposed of accordingly. It was agreed that the banners etc. would <b>NOT</b> be put in the Parish Council Office.
95.	It was <b>agreed</b> that the current procedure for booking the use of Lakehouse Field be continued i.e. the Clerk puts a request, to use the field, on the Parish Council agenda and the Councillors either agree or reject the request and, if necessary, agree charges.
96.	A verbal report was <b>received</b> on issues raised at the <b>Joint Cemetery Committee</b> meeting.
97.	<p><b>Policing Matters</b>– Police report as follow:</p> <p>During the summer holidays the police received complaints regarding anti-social behaviour (ASB) around Lakehouse field, Russet road, Forest street (in the preschool grounds) and also on the field for the high school. Details of some of the parties involved have been taken and they have been dealt with accordingly.</p> <p>Happy to report that since the schools have gone back we have seen a decrease in ASB within the village.</p> <p>We have received some intelligence regarding drug dealing which is all being managed.</p> <p>There have been several burglaries in surrounding villages. The advice is to take extra care in securing houses, sheds and vehicles.</p> <p>Reports have been received regarding damage to fencing around Owley wood. Due to this I intend to patrol in that area in the evenings more frequently. Also Thornwood Orchard has had further damage caused to the saplings. Again extra passing attention is being provided .</p> <p>Parking outside St Bedes Church has become a problem again over the last few weeks, My intentions are now to attend prior to the service to advise parishioners re causing obstructions. If this fails to improve the situation then tickets will have to be issued .</p> <p>Over the last few weeks several reports have been received regarding a suspicious white van with 2 Asian males on board, driving around the Weaverham and Cuddington area. Police have attended but the van had already left prior to their arrival.</p> <p>I would just like to thank the Community Centre for allowing me to hold my fun day in the sports days. It was a great turn out and I believe a success with the local children Also Stella, the Centre Manager, needs recognition for her hard work in running and managing the summer club. All the children enjoyed themselves and it is a great idea to support working families with reliable, trustworthy and inexpensive child care over the summer period. It was <b>agreed</b> that the Clerk would contact PCSO Devey to ask whether the Halloween leaflets that were distributed last year were available this year.</p>
98.	<b>Members’ Meetings Attended</b> - None
99.	<b>Discuss any Other Business Considered Urgent by the Chairman.</b>
99.1	Part B papers – It was <b>noted</b> that Part B papers should be initialled and passed to the

Chair/Clerk prior to leaving any meeting.

99.2 Rear of Northwich Road Shops – The Chair, on behalf of the Parish Council, **thanked** Cllr Williams and CWaC for clearing the rubbish behind the shops.

99.3 Best Kept Village Invitation – Cllrs E Bland, Edwards and Reynolds are to **attend** the Awards evening on behalf of the Council.

99.4 It was **noted** that we had received a clean audit from the External Auditors, PKF Littlejohn, and that the Notice of Conclusion of audit, AGAR sections 1,2 and 3 have been displayed on the Council's website, as required. It was **noted** that copies of the AGAR 2017/2018 could be obtained from the Council office at 10p per sheet (6 sheets x 10p).

99.5 It was **noted** that s106 monies were available to use to support the MUGA. It was **agreed** that the Parish Council would contact CWaC to discuss further.

100. **Cheshire West & Chester Council Matters** - Standing Orders were suspended in order that Cheshire West and Chester Cllrs could address the Council.

It was noted that Cllr P Williams had a very productive meeting with Mark Brazil from CWaC re the issues in Weaverham. Mark walked around the village with Cllr P Williams and took photos etc. Mark, and his team, were responsible for getting rid of the rubbish behind the shops on Northwich Road and Cllr P Williams is trying to arrange a more permanent solution so it doesn't happen again, as this land is privately owned. Cllr P Williams stated that Mark would provide all the plants etc. for the current planters on Northwich Road. The Weaverham sign is to be replaced and the issue re the churchyard grass is to be looked into. Gorstage Lane speed limit is still a matter of concern but Cllr P Williams **noted** that there may be legal issues as to why it can't be lowered. It was **noted** that Cllr P Williams had been contacted by CWaC re the s106 monies and had asked them to get in touch with the Parish Council re using the monies for the MUGA repairs. It was **noted** that the planning application for a static caravan had been called in by Cllr P Williams. Comments were made about the cars from the garage being an obstruction on Gorstage Lane however it was **noted** that the garage owners were trying to find some land to store the cars on.

The Chair, on behalf of the Parish Council, **thanked**

- Cllr P Williams for all his efforts and,
- Weaverham Trust, for their efforts re the recent litter pick and,
- Mark Brazil and his team, for all their efforts in tidying up Weaverham.

101. **Return to Public Forum (A maximum of 10 minutes is allowed for this item).**

It was **agreed** that a meeting would take place between Parish Councillors and members of Weaverham Trust regarding the future of the planters on Northwich Road. Questions were asked about whether some of the precept monies could be used for traffic calming measures. It was stated that this would be looked at when further discussions took place on the Village Improvement Plan.

Cllr Oates left the meeting

102. **Date of next meeting** – Monday 15<sup>th</sup> October 2018 at 7pm.

**Resolved to exclude the Public under the Local Government Act 1972 Section 12A PART 19(i)**

**Part B**

**Confidential item**

Cllr Oates re-joined the meeting

103. It was **agreed** to adopt Section 53 part 2 of the GDPR regarding recent emails received.

104. **Tree Survey**

104.1 The quote from Cheshire Woodlands for £1,403 excl. VAT was **approved**.

105. To **note** that there will be no football on Lakehouse Field for the 2018/2019 season, as their requirements had changed.

106. **Clerk's appraisal.**

106.1 It was **agreed** further information be collected.

107. **Clerk's Salary**

107.1 It was **agreed** to increase the Clerk's salary by one increment from 1<sup>st</sup> April 2018.